

PLEASE DO NOT STAPLE

Please read the guidance notes carefully before completing the application

THE MANCHESTER GUARDIAN SOCIETY CHARITABLE TRUST

Mr Joe Swift, Clerk to the Trustees
Addleshaw Goddard LLP, One St Peter's Square, Manchester M2 3DE
Telephone 0161 934 6190

APPLICATION FOR ASSISTANCE FROM THE MANCHESTER GUARDIAN SOCIETY CHARITABLE TRUST

All sections of the form to be completed in black ink or typewritten within the space allowed – 9 double-sided copies required

1. DETAILS OF ORGANISATION

Organisation Name
Address
Postcode
Charity No:
Number of paid employees
Number of volunteer staff
Name of applicant
Address if different
Position in organisation
Telephone number
Email address
IF NON-UK RESIDENT:	
Residence for tax purposes
Tax Identification Number
Entity Classification
Signature of applicant

PLEASE NOTE THAT IN ORDER TO SATISFY THEMSELVES THAT THEY ARE FOLLOWING THE GUIDANCE OF THE CHARITY COMMISSION THE TRUSTEES WILL FROM TIME TO TIME CARRY OUT AN AUDIT OF GRANTS THAT HAVE BEEN MADE.

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PLEASE COMPLETE THIS BOX. YOUR APPLICATION WILL NOT BE CONSIDERED IF LEFT EMPTY

Have you applied to Manchester Guardian Society before? YES/NO

If so when?

Was your application successful? YES/NO

If yes, how much were you awarded?

Please give details of what you did with the money

How did this benefit residents of Greater Manchester?

Does your organisation have a Queen's Award for Voluntary Services? YES/NO

If not, you may wish to look at <https://qavs.direct.gov.uk/>

2. OBJECTS OF ORGANISATION

Please summarise briefly the objects and purposes of your organisation

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Please supply a copy of your latest accounts		
If accounts are not available please state the following:		
Latest annual income and expenditure of your organisation/group		
Income	Expenditure	Surplus/Deficit
Approximate amount of current reserves		

3. DETAILS OF GRANT REQUESTED

Please answer the following questions in the spaces provided below:-

(a)	What is the grant requested for?
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(b)	Amount requested
	Cheque made payable to

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(c) If the request for funding is not fully covered, then please indicate how the balance will be funded.

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(d) If it is for a specific item, then please supply costings.

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Privacy notice

Any personal data provided in this Application is used solely for the purposes of making contact with the organisation applying for a grant. This data is retained to enable the Trust to determine whether an organisation has applied for support previously to assist them in considering Applications.

Under the General Data Protection Regulation the legal basis we rely on for retaining this data is that the Trustees have a legitimate interest in doing so for the purposes explained above.

You have the right to request access to any personal data we hold and if you wish to do so or have any concerns or complaints please contact the Clerk to the Society.